



Ref. No.: SSIT/2022/Adm/B-1009

Date: 14/07/2022

Subject: Internal Complaint Committee (ICC)

As per AICTE regulations Internal Complaint Committee (ICC) for prevention and prohibition of sexual harassment of women Employes and Students and Redressal of grievances is formed as under.

SR.NO.	NAME	POSITION
1	Mrs. Pooja Thakre	Chairperson
2	Ms. Prachi Bhure	Member
3	Ms. Khushbu Bobde	Member Laboratory Assistant (Non-Teaching)
4	Mrs. Pooja Panchabhai	Member Junior Clerk (Non-Teaching)
5	Mr. Abhijeeth Nair	Member Administrative Officer
6	Mr. Dhammpal Ukey	Member NGO Representative
7	Ms. Siddhi Pandey	Member Senior Student (Electronics & Telecommunication Engineering)
8	Ms. Nisha Pakmode	Member Senior Student (Civil Engineering)
9	Ms. Karishma Kohale	Member Senior Student (Civil Engineering)

Principal

*[Signature]*  
Principal

Swaminarayan Siddhanta Institute  
of Technology, Kalmeshwar,  
Nagpur - 441102

- Copy to- 1) Deans and HODs (CS/ETC/ME/CE/FY/TP)  
2) Administrative office  
3) Circulation among Teaching and Non-teaching staff  
4) Circulation among Classes  
5) All Notice Board  
6) Principal office file

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### Minutes of Meeting

The Internal Complaint Committee meeting held on 1<sup>st</sup> February 2023 at 2:00 pm in conference hall.  
Following members of ICC attended the meeting:

- (i) Mrs. Pooja Thakre, Assistant Professor, Chairperson
- (ii) Ms. Prachi Bhure, Assistant Professor, Member
- (iii) Ms. Pooja Panchabhai, Junior Clerk, Member
- (iv) Mr. Abhijeeth Nair, Administrative Officer, Member
- (v) Mr. Dhammpal Ukey, NGO Representative, Member
- (vi) Ms. Siddhi Pandey, Student, Member
- (vii) Ms. Nisha Pakmode, Student, Member

Ms. Khushboo Bobde, Laboratory Assistant could not attend the meeting.

1. At the outset, Chairperson welcomed all the members of the Committee. Event Report of Programme taken on "National Girl Child Day" was submitted and discussed by Event In charge.
2. Both the programme "Drawing Competition" and "Sanitary Napkin Distribution Drive" were successfully conducted.
3. The Committee noted that no complaint of sexual harassment has been received from any women employee or student. It was emphasised that in order to create awareness and continuous sensitization among the employees, it is essential to place posters/notices defining sexual harassment at prominent places in the campus and to conduct awareness programmes.

  
Mrs. Pooja Thakre  
Chairperson